

**LEARNING ACADEMY OF SANTA ROSA  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

Date: Tuesday, May 18, 2021

Time: 10:00am

Location: The Learning Academy of Santa Rosa/ Meeting also accessible via Zoom

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by Mr. King at 10:04am. Board members present were: Robin King, Lewis Lynn, and Dr. Cheryl Perry. Guests present included: Dr. Bill Rader, Ray Sansom, Dr. Allison Schnell, Andrea James, Elizabeth Daters, and Stephanie Glover.

II. Approval of Agenda

Mr. Lynn motioned to approve the Agenda as written. Mr. King seconded. Motion passed.

III. Approval of Minutes from March 2, 2021

The last meeting's minutes from March 2, 2021 were approved on a motion by Dr. Perry, seconded by Mr. Lynn. Motion passed.

IV. Reports

Director Report-Mr. Sansom introduced Ms. Glover as the new director of LASR. She has worked 11 years with Mr. Sansom at other schools and has experience as a teacher, dean, and director at a charter school in a neighboring county. Ms. Glover stated her goal is to improve academics at LASR to "get strong and stay strong." She strives to build relationships with families and improve the school.

Management Report- Mr. Sansom reported that LASR has done well through the unprecedented school year. The staff work as a great team and he is hopeful to continue that success into the upcoming school year and beyond under Ms. Glover's new leadership.

V. Reports/Action Items

- A. Personnel Report- The personnel report for the current school year was given by Ms. Daters. She noted that Ms. Glover was a new addition to the school with Mr. Ward's last day at the end of May. Ms. Daters also reported the 2021-2022 staffing plan with no changes from the current school year. In addition, Ms. Daters presented the 2020-2021 (current year) and 2021-2022 (upcoming school year) salary schedule. It is noted that due to the recent teacher raises, there are no changes to the salary schedule for 2021-2022.
- B. A motion was made by Dr. Perry, seconded by Mr. Lynn to approve the Personnel report, staffing plan for 2021-2022, and the 2020-2021 and 2021-2022 salary schedules. Motions passed.
- C. Financial Reports presented by Ms. James for The Learning Academy of Santa Rosa.

- i. Financial Reports– The schools’ financial reports were presented by Ms. James. She commended the school for such great work managing their budget for the year, as they are right on track financially. The board did not have any questions about the reports. The financial reports were approved on a motion by Mr. Lynn, seconded by Dr. Perry. Motion passed.
- ii. The revised budget for the current year based upon actuals was presented by Ms. James. The Board reviewed the budget. A motion to approve the amended budget for the current year was made by Dr. Perry, seconded by Mr. Lynn.
- iii. The 2020 tax return was presented by Ms. James as an information-only item. The board did not have questions.
- iv. Auditor selection process was introduced by Ms. James. Three bids were obtained through the RFP process and the lowest bid was recommended to the board. The board agreed. Dr. Perry made a motion to accept and hire McDonough CPA as they had the best rate, Mr. Lynn seconded. Motion passed.
- v. The Paycheck Protection Program loan was discussed by Dr. Rader. LASR received a PPP loan last spring and the funds were spent exclusively on salaries for faculty and staff. The PPP forgiveness was approved for the full amount of the loan by the Small Business Administration.
- vi. Zoom meetings were discussed. The board discussed the COVID-19 pandemic and how it changed the way they conduct meetings. The board spoke favorably about their experiences conducting Zoom meetings and would like to continue. The meetings are open to the public and advertised on the school website, per Sunshine Law. In addition, anyone who wishes to join the meeting may also meet at the school or join virtually to participate, which makes it more accessible for the general public. Dr. Perry made a motion to continue meeting via Zoom, Mr. Lynn seconded. The motion passed.
- vii. The next Board meeting is scheduled for Tuesday, July 20, 2021.

VII. Adjournment

The meeting was adjourned by a motion by Dr. Perry, seconded by Mr. King at 10:32am.